

# Wire-Bound Booklets Print File Instructions

Follow the steps below to create a successful print file for your wire-bound booklets – we've included info on format, resolution, sizing and more.

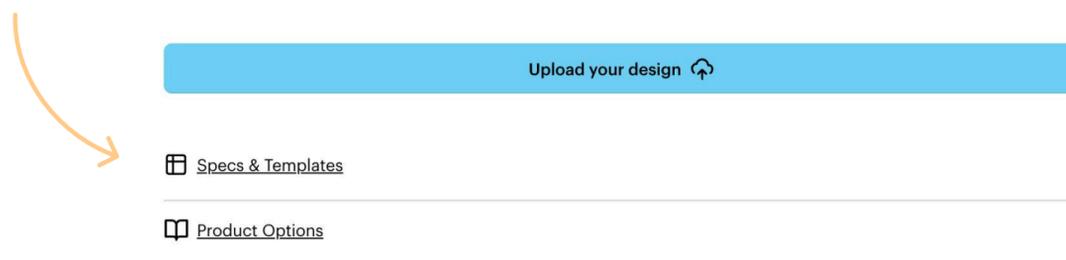
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## 1. Download your template

**Important:** Always download and use our automated template. It adjusts for size, orientation, binding placement and more to help ensure accurate setup and the best results. However, if you choose to upload a pre-existing design file, just be sure it matches our file specification requirements in section 4.

1. On the [wire-bound booklets page](#), locate 'Specs & Templates,' near the upload button.



2. Select the options from the drop-down menus that match your booklet specifications. If any specifications change, download a new template.
3. Our software will generate a template matching your options. Download this in a format that's compatible with your design tool.
4. Open the downloaded template and use it as the foundation for your print file. If you already have a design file ready, adjust it to align with the template's layout.

## 2. Formatting your file

### 2a. Page order, layouts & covers

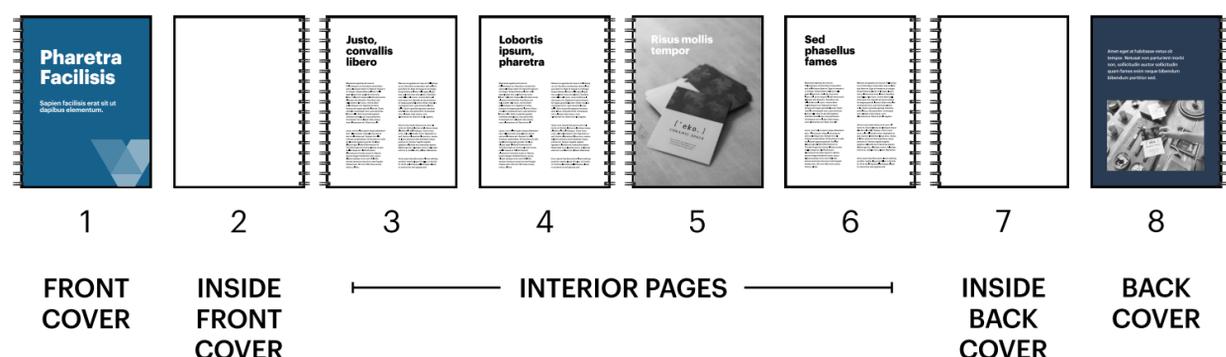
Your file should include:

- ✓ Single pages only
- ✓ All pages arranged in correct reading order
- ✓ 4 cover pages (2 at the beginning and 2 at the end)

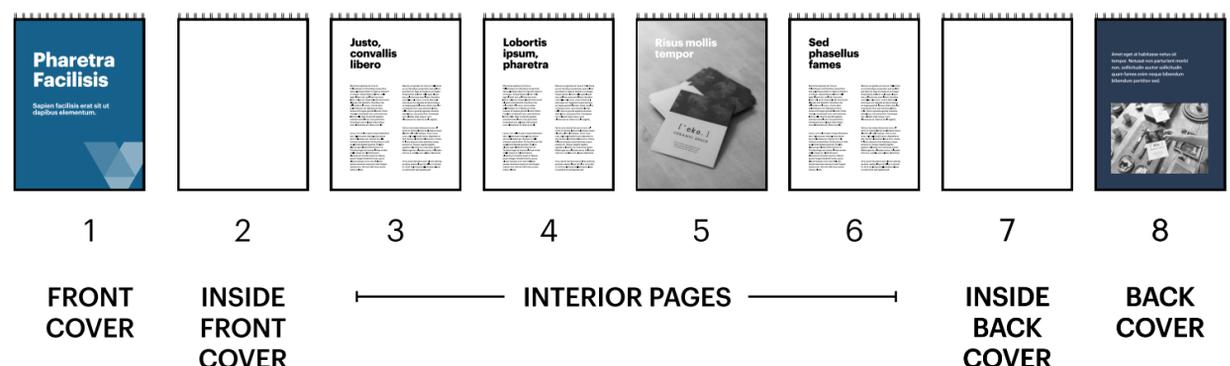
**Please note:** Your file will always include 4 cover pages (see below). If you only want to print on the *outside* of each cover page, leave the inside cover pages blank – but those blank pages need to be included in your file.

**Important:** Files print exactly as submitted. Always use the preview to confirm page order, orientation and overall layout before placing your order.

#### Page Order Left binding



#### Page Order Top binding



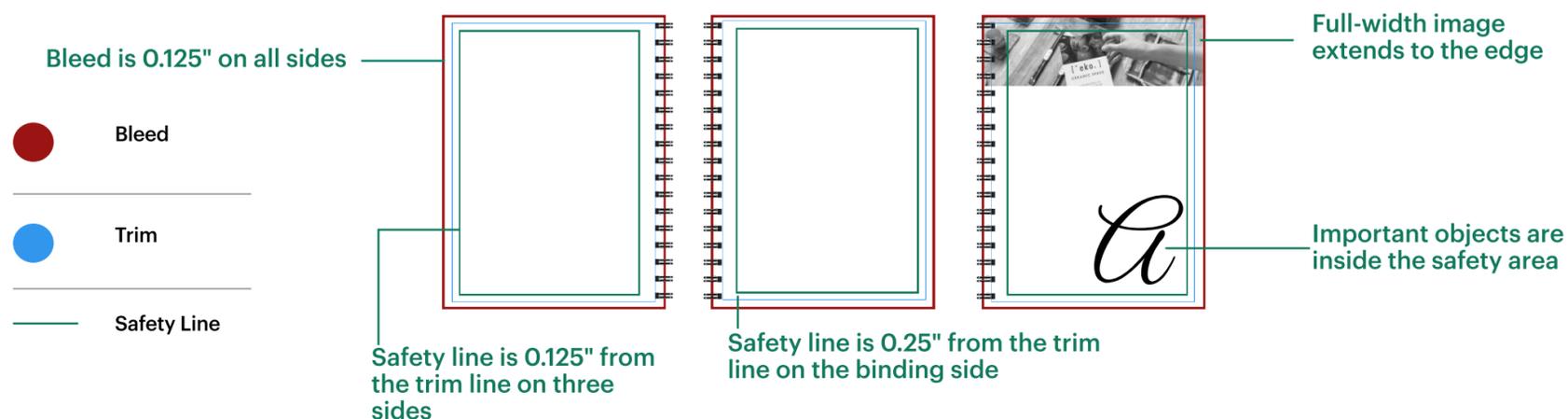
### 2b. Margin & bleeds

Please add a 0.125" bleed to all sides of each page. Extend background colors and images to the bleed line, but keep all text and important elements within the safety area. This ensures designs print to the edge of the booklet while critical information remains intact after trimming and binding.

- **Green line** (safety line): Keep all key content, such as text and images, inside this area to avoid cropping.
- **Blue line** (trim line): This marks the final edge of your booklet.
- **Red line** (bleed line): The extended area that will be trimmed off. Ensure that background colors or images extend to this line.

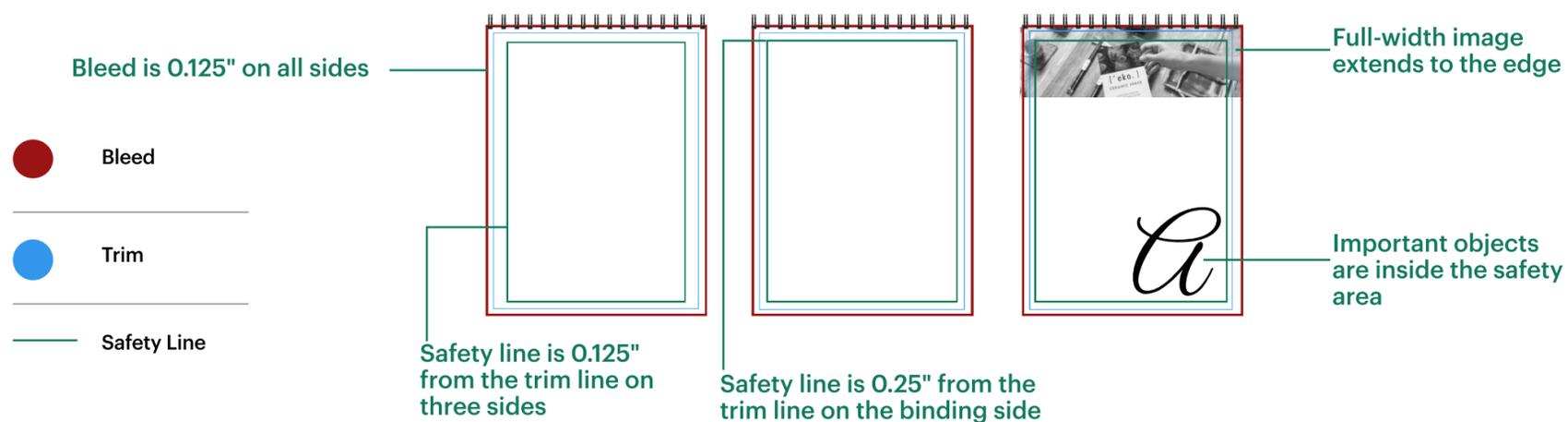
## Left binding

Each page will have a front and back, so for odd-numbered pages, the wire binding will be on the left. For even-numbered pages, it'll be on the right. The green line (safety line) widens accordingly.



## Top binding

Each page will have a front and back, so for odd-numbered pages, the wire binding will be on the top. For even-numbered pages, it'll be on the bottom. The green line (safety line) widens accordingly.



## File sizes with bleed

Trimmed booklet size (W x H):	File size with bleed (W x H):
5.5" x 8.5"	5.75" x 8.75"
8.5" x 11"	8.75" x 11.25"
6" x 6"	6.25" x 6.25"
6" x 9"	6.25" x 9.25"
8" x 8"	8.25" x 8.25"

Use the "with bleed" dimensions when setting up your file.

## 3. Design guidelines

### Colors

All files will be printed in CMYK (Cyan, Magenta, Yellow and Black) with the Fogra 39 printing profile. Images in RGB or PANTONE are automatically converted to the standard separation profile, which may result in a slight color shift in the printed design. To avoid a color shift, make sure your file is in CMYK.

### Resolution

300 dpi is the optimum resolution for magazine, catalog and book prints. The reproduction quality of images and photos may drop with lower resolutions.

### Fonts

All fonts must be embedded in the PDF – avoid converting them into curves or paths. We recommend a minimum font size of 6pt for clarity and readability.

## 4. File specifications & upload

Once you're happy with your design, follow these steps to make sure your file is print-ready and your order is completed smoothly:

1. Return to the [wire-bound booklets page](#).
2. Scroll to the configurator (top right) and select the same booklet specifications you used to download your template.
3. Upload your finished print file.

#### Submitted files must meet the following specifications:

- Saved as a PDF in 1:1 scale with all fonts embedded
- No password protection
- 2 double-page cover spreads, followed by single-page inner pages, arranged in the correct reading order
- Line weight should be 0.25pt or more
- High resolution recommended (300 dpi)
- File size should be 512 MB or less

4. Review your file to ensure bleeds are applied correctly and important content is within safe zones.
5. Approve the proof and complete your order.